

Job Description and Person Specification for: Strategic Development Advisor	
Department: Vice-Chancellor's Office / Centre for Workforce and Systems Innovation	Reports to: Vice-Chancellor
Salary (Band/Annual/Pro rata): Band F+, (£70,221-£96,895)	Responsible for: No direct reports
Hours per week/FTE: Fixed Term – 12 months 0.4 FTE	Working Pattern: To be agreed
<p>Job Purpose/Summary:</p> <p>This exciting new role has been created during a time of transformation at the Health Sciences University – with a new university title and brand, a diverse academic portfolio and expanded clinical services – across campuses in Bournemouth and London. This role will require a highly experienced and politically astute senior healthcare leader to advise and support HSU in the next phase of its development. The postholder will support the development of new health-focused partnerships, whilst supporting and nurturing our existing relationships, to enhance the University's economic development and business growth as an increasingly important anchor institution. They will work in an advisory capacity to the Executive Team and work closely with the Head of Academic Enterprise and Engagement, the Heads of Schools, the Head of Research, and the Director of Clinical and Rehabilitation Services to inform and support the development of opportunities for education, research and innovation, and clinical service provision through collaboration and understanding the needs of partners, with a particular focus on regional and national developments.</p> <p>The post-holder may also be asked to take on representative activities on behalf of the Vice-Chancellor, working with senior health and care system leaders at executive level to identify and develop opportunities for business and enterprise development.</p>	
<p>Main Responsibilities/Key Tasks:</p> <p><i>a. Strategic Relationships</i></p> <ol style="list-style-type: none"> To lead and manage new strategic collaborative partnerships locally, regionally and nationally. Identify new stakeholders which align to the University 's strategic plan and vision. Support the development of productive relationships with new partner organisations for collaborations around education, research and clinical practice. Nurture relationships with existing partners at a strategic level, understanding their needs and priorities for their service and workforce transformation to maximise the opportunities for collaboration that achieves mutual benefits. Represent the University on appropriate groups at local, regional and national level in line with strategic and operational priorities to build the profile, reputation and influence of the University with key stakeholders. Act as an executive-level ambassador for the University in a range of external environments to grow the reputation of the University through ensuring effective promotion and celebration of the achievements and successes of the University and its partner organisations. <p><i>b. Culture</i></p> <ol style="list-style-type: none"> Contribute to a culture where staff at the University respect and value partnership working, stakeholder engagement and collaboration. Advise on proposals, plans and objectives for public, private or third-sector partnerships. <p><i>c. Strategic</i></p> <ol style="list-style-type: none"> Work in an advisory capacity to the Head of Academic Enterprise and Engagement and the Head of Research to develop and deliver a partnerships and engagement strategy. Work in an advisory capacity to the Director of Clinical and Rehabilitation Services to identify and develop opportunities for collaborative NHS working including (co-)tenders, partnership research and workforce transformation. Work in an advisory capacity with the Executive Team and Heads of Schools / Subject Leads to inform the development of the academic portfolio. Advise and provide intelligence to senior leadership and academic and clinical colleagues at the University 	

on relevant health and care policy agendas and issues.

13. Support HSU to achieve its strategic objectives through professional networks.

d. Other responsibilities

14. Represent the University on strategic groups on behalf of the Vice-Chancellor and University more widely at local and sector-wide groups, i.e. relevant AHP Groups / NHSE working groups.

15. Share good practice internally and externally as appropriate.

16. To work at all times within appropriate professional practice guidelines and ethical frameworks.

17. To demonstrate support for the University's commitment to equal opportunities and its Equality, Diversity and Inclusion Policy.

18. To demonstrate support for the University's Health and Safety Policy ensuring that it is adhered to in the post holder's areas of responsibility.

19. To promote and actively adhere to the University values.

20. To undertake other activities identified from time to time by the Vice-Chancellor (VC) commensurate with the level of the post.

<u>Requirement:</u>	<u>Essential:</u>	<u>Desirable:</u>
Education, Training and Qualifications	Professional with significant experience in a system-wide executive-level leadership role Postgraduate degree or equivalent experience	MBA / PhD Allied Health professional
Skills and Knowledge	Highly developed networks across local, regional and national systems relevant to the current and planned core disciplines of HSU High levels of emotional intelligence and an ability to influence others positively. Excellent understanding of healthcare workforce transformation in the NHS Thorough knowledge and understanding of higher education. An awareness of current and future sector-wide issues that are pertinent to HSU UC's strategic aspirations. Ability to assimilate large amounts of complex information and to strategically assess and identify salient issues in a timely fashion. Evidence of the ability to successfully lead the implementation of large organisation-wide systems and procedures Evidence of ability to effect procedural change that	Significant experience of developing collaborative projects across higher education and healthcare Evidence of existing HE sector working. Evidence of existing membership of strategic working groups and faculties driving workforce transformation in the healthcare sector An understanding of clinically focused research

	<p>underpins achievement of institutional strategic aims.</p> <p>Excellent verbal and written communication skills, including the ability to communicate effectively with senior figures both internal and external.</p> <p>Excellent IT skills, including word processing, spreadsheets, databases, email and internet applications, with the ability to learn new packages quickly.</p> <p>Excellent numerical skills, ability to analyse and interpret quantitative and qualitative data including financial data, identify trends and make recommendations.</p> <p>Excellent project management skills, including the ability to produce high quality work under pressure and to meet tight deadlines.</p> <p>High level of organisational and planning skills, being able to manage a number of tasks simultaneously</p>	
<p>Experience</p>	<p>Proven experience of developing and maintaining stakeholder relationships with senior system leaders to national level</p> <p>Experience of driving and supporting cultural change across an organisation</p> <p>Experience of working with a complex adaptive system in healthcare</p> <p>Significant experience of budget and financial management, managing change and strategic planning</p> <p>Experience of assessing and identifying risks arising from management information relating to current and anticipated activities</p> <p>Previous experience of successful professional leadership at CCG / ICB level</p>	<p>Experience of interprofessional working and service delivery</p> <p>Experience of health or life science related research / quality improvement / audit</p> <p>Experience of the requirements to run clinical projects e.g. NHS research / clinical audit / development projects</p>

	Proven ability to meet targets and inspire others to achieve successful outcomes.	
Personal Attributes	<p>Highly visible and responsive leader, with a positive reputation and profile</p> <p>Person-centred and reflective</p> <p>Highly motivated individual with strong record of, and passion for, supporting and engaging with practice.</p> <p>A self-starter, though team-focused, with a flexible approach and excellent communication skills,</p> <p>Ability to question and think creatively and critically.</p> <p>Commitment to delivering Service Excellence</p>	Proactive approach to problem solving
Abilities	<p>To use experience from previous employers and roles to apply your knowledge to a smaller specialist provider.</p> <p>To lead change and innovation within the health sector</p> <p>To identify and persuade senior colleagues of collaborative opportunities relevant to the University's strategic ambitions.</p> <p>To maintain a collegiate approach with Senior Colleagues during a period of upscaling and change</p>	Be a brand ambassador for the University
Other Requirements	Demonstrate behaviours which align with HSU values of caring, professional, passionate, inclusive, collaborative.	

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**NB:** *The purpose of the job description is to indicate the general level of responsibility of the position. The duties may vary from time to time without changing their general character or level of responsibility.*

HSU is committed to equality of opportunity and welcomes applications from everyone regardless of ethnicity, gender, age, faith or sexual orientation.

**August 2024**